



## GOWRA LEASING & FINANCE LIMITED

CIN : L65910TG1993PLC015349

Regd. Office : No.501, 5<sup>th</sup> Floor, Gowra Grand, Behind Gowra Plaza, 1-8-384 & 385, S.P.Road, Begumpet, Secunderabad – 500003 ■ Tel.040-27843086, 27843091

E-mail : [info@gowraleasing.com](mailto:info@gowraleasing.com) ■ Website: [www.gowraleasing.com](http://www.gowraleasing.com)

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### **NOTICE TO MEMBERS FOR 27<sup>th</sup> ANNUAL GENERAL MEETING, E-VOTING AND BOOK CLOSURE**

**NOTICE** is hereby given that the 27<sup>th</sup> Annual General Meeting (AGM) of **Gowra Leasing & Finance Limited** is scheduled to be held on **Saturday, 26th September, 2020, 04:00 PM (IST)** through Video Conference ('VC')/Other Audio Visual Means ('OAVM') without physical presence of the members at a common venue, in compliance with the provisions of the Companies Act, 2013, MCA circular dated 5<sup>th</sup> May 2020 read with circulars dated 8<sup>th</sup> April 2020 and 13<sup>th</sup> April 2020 (collectively referred to as 'MCA Circulars') and SEBI circular dated 12<sup>th</sup> May 2020, to transact the business as set out in the Notice convening the 27<sup>th</sup> AGM.

In compliance with the said MCA circulars and SEBI circular, electronic copies of the Notice of 27<sup>th</sup> AGM and Annual Report for FY 2019-20 will be sent to all the members whose email addresses are registered with the Company/Depository Participants.

Members who have not registered their email addresses and mobile numbers, are requested to furnish the same to the Company's Registrar and Share Transfer Agent M/s. Kfin Technologies Private Limited, at <https://karisma.kfintech.com/emailreg> to get their email addresses and mobile numbers registered temporarily. The Notice of 27<sup>th</sup> AGM and Annual Report for 2019-20 will also be made available on the Company's website at <https://www.gowraleasing.com/annual-reports.php> and on the website of the Stock Exchanges i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com)

Pursuant to Regulation 44 of SEBI (LISTING OBLIGATION AND DISCLOSURE REQUIREMENT) Regulation, 2015 (Listing Regulation) and Section 108 of the Companies Act 2013 (The Act) read with Rule 20 of the Companies (Management & Administration) Rules 2014, as amended, the company is pleased to provide members the facility to exercise their vote on the items of business to be transacted at the AGM by electronic means. Members (holding shares both in physical and electronic form) as on the cut-off date i.e. **Saturday, 19<sup>th</sup> September, 2020** can avail the facility to cast their vote on the resolution proposed to be passed at the AGM either through :

- Remote e-voting (i.e. the facility of casting vote by member using an electronic voting system from a place other than venue of AGM): or
- Electronic Voting during the AGM. The company has opted to provide e-voting during AGM which is integrated with the VC/OAVM platform and no separate login is required for the same. The e-voting window shall be activated upon instruction of the chairman of the meeting during AGM and only those members attending the AGM and who have not cast their vote on the resolutions through remote e-voting and are not otherwise barred from doing so, shall be eligible to vote through e-voting system in the AGM.

The Facilities for the Electronic Voting would be extended by M/s. Kfin Technologies Private Limited.

The remote e-voting period commences on **Wednesday, 23<sup>rd</sup> September, 2020 (09:00 AM IST)** and **ends on Friday, 25<sup>th</sup> September, 2020 (5:00 PM IST)** During this period the members of the Company holding shares in physical form or de-materialised form, as on the cut-off date 19<sup>th</sup> September, 2020, may cast their vote through remote e-voting.



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Members will be provided with a facility to attend the AGM through VC/OAVM through the M/s. Kfin Technologies Private Limited (Kfin) e-voting system. Details in this regard are provided in the notice.

In case a person has become the Member of the Company after the dispatch of the notice but on or before the **Saturday, 19<sup>th</sup> September, 2020**, he /she may obtain the login id & password by sending an email to [evoting@kfintech.com](mailto:evoting@kfintech.com). However, if the person is already registered with Kfin for remote e-voting then the existing user ID and password can be used for casting vote.

Members are requested to note that:

- The remote e-voting module shall be disabled for e-voting after 5:00 p.m. (IST) on **Friday, 25<sup>th</sup> September, 2020** -.
- Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently;
- The members who have cast their vote (s) through remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to vote again during the AGM; and
- A person whose name is recorded in the register of member or in the register of beneficial owner maintained by the Depositories as on the cut-off date **Saturday, 19<sup>th</sup> September, 2020** only shall be entitled to avail the facility of remote e-voting as well as voting during the AGM.

The procedure for remote e-voting is available in the notice. In case of any queries on e-voting, you may refer Frequently Asked Questions (FAQs) on e-voting and User Manual for Shareholders available at the download section of <https://evoting.karvy.com> or contact Shri I. L. Murthy, Sr. Manager at KFin at e-mail id: [lakshmana.murthy@kfintech.com](mailto:lakshmana.murthy@kfintech.com), contact no.: 9177401088 or can also call KFin's toll free no.: 1800-345-4001.

All grievances connected with the facility for voting by electronic means may be addressed to Shri I. L. Murthy, Sr. Manager at KFin at e-mail id: [lakshmana.murthy@kfintech.com](mailto:lakshmana.murthy@kfintech.com), contact no.: 9177401088 or can also call KFin's toll free no.: 1800-345-4001.

Pursuant to the applicable provision of the Act read with the Companies (Management and Administration) Rules, 2014 and Listing Regulations, the Register of Members and Share Transfer Books of the Company shall remain closed from Sunday, 20<sup>th</sup> September, 2020 to Saturday 26<sup>th</sup> September, 2020 (both days inclusive) for the purpose of Annual General Meeting.

For Gowra Leasing & Finance Limited

Sd/-

Place: Secunderabad  
Date: 31<sup>st</sup> August, 2020

(Gowra Srinivas)  
Managing Director  
(DIN: 00286986)